

OVER A DECADE OF ADVANCING WOMEN IN COMMERCIAL REAL ESTATE

CREW New Mexico is offering scholarships for attendance at the CREW Network Spring Leadership Summit to be held in Tampa Bay, Florida on February 3 - 4, 2022. The scholarship will cover airfare, shared hotel room*, meals, and registration fees. Additional expenses incurred will be the responsibility of the recipient.

APPLICATION DEADLINE IS DEC 10, 2021

Name: _____

Employer: _____

Title: _____

Phone: _____

Email Address: _____

ESTIMATED COST TO ATTEND

Registration	\$275
Airfare	\$600
Transportation	\$100
Hotel Room (3 nights*)	\$405+12% tax
Food	\$155
Total	\$1,535+ tax

*Hotel Room - the \$405 represents 1/2 of the total cost of the hotel room for 3 nights

Please note:

- Your full participation at ALL events is required.
- You must be able to front all costs involved in the Summit or Convention. Reimbursement can be received 10-14 days after completing an expense voucher.
- The scholarship costs are based on a shared room. If you elect not to share a room, you will be responsible for the entire cost of a room.
- If for any reason you cannot attend, you will be responsible for any non-transferable costs.

1. How long have you been a member of CREW New Mexico?

of years: _____ Full Affiliate Civic Student Retired

2. Have you served on the board for CREW NM, or CREW Network? Yes No Both

3. Have you served on a committee for CREW NM or CREW Network? Yes No Both

List those you've served on, indicating if you've been the Chair of the Committee

_____ Chair	_____ Chair
_____ Chair	_____ Chair
_____ Chair	_____ Chair

4. Have you participated in CREW NM's mentoring program?

Mentor Yes No Protegee Yes No

5. How have you contributed, or how do you plan to contribute, to CREW's growth and success? (share your involvement)

6. Tell why you would like to attend and how do you see yourself involved in CREW NM or CREW Network in the future? (we encourage you to elaborate)

7. Have you attended a CREW Summit or Convention in the past two years? Yes No

8. If available, would you be willing to accept a partial scholarship? Yes No

Please see the attached information and sample letter that can help guide you in asking your company to send, or assist you financially, in attending a Summit or Convention!

The CREW New Mexico Scholarship Selection Committee will review the applications and present recommendations to the Board. Please submit your completed application to Ron Sisneros at ron@ishcnm.com. Please contact Ron if you have any questions at 505-450-1721 or by email.

Thank You to Our Scholarship Sponsor



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Are you interested in attending a CREW Network Summit or the CREW Network Convention and Marketplace, and would like to ask your employer to cover the cost of your participation? Cost to attend the convention includes more than just registration. You will have to factor in travel, lodging, and time away from work. All things considered, your employer will want to hear thoughtful justifications for your attendance. Asking your employer to support your participation in a CREW Network Summit or the CREW Network Convention and Marketplace is all about communicating how the event will benefit your organization.

Here are some simple steps you can take to help you prepare your request:

- Step 1: Familiarize yourself with the agenda and speakers.
- Step 2: Create a sample agenda with a list of sessions and networking events you'd like to attend.
- Step 3: Outline your top three reasons for attending.
- Step 4: Send a formal request via email to your boss.

An email template is included below to help get you started!

Dear <name>,

I am writing to request <your company name's> investment in my participation in the <year> CREW Network <event>, <event dates> in <event location>. The annual CREW Network <event> is one of the leading business events in commercial real estate and draws more than 1,200 professionals who represent every discipline of our industry. The diversity and expertise of participants will give me the opportunity to add key contacts to my business network and gain a wide range of market information, which will also benefit our company.

I will have the opportunity to hear from industry leaders and business strategists, and spend time exchanging information about challenges and opportunities within our markets—information that will help me identify business opportunities. On a broader note, I will also learn about industry trends and leadership lessons from several expert speakers, including <list speakers: name and organizations>.

I have also identified breakout sessions and learning excursions that I would like to attend. These sessions are led by industry experts and peers who are highly regarded practitioners and thought leaders in CRE:

- <Insert session name here>
- <Insert session name here>
- <Insert session name here>
- <Insert session name here>

The member registration fee is \$xxxx USD through <date>. My approximate travel and lodging costs would be \$xxx.

I know this is a sound opportunity to enhance my market knowledge, keep my education current, and leverage my membership to build business contacts, all of which will strengthen the contributions I make to our company.

I am grateful for the investment our organization has made in me. Thank you for your consideration.

Sincerely,